



Asbury Woods
The woods are calling.

ANDREW J. CONNER
NATURE CENTER
BROWN'S FARM
GREENWAY TRAIL

4105 Asbury Road • Erie, Pennsylvania 16506 • 814.835.5356 • asburywoods.org

Title of the position: Nature Camp Counselor
Available positions: 2
Location: Asbury Woods, Erie, PA
Date posted:
Application Deadline: Open, until positions are filled

Position overview: Asbury Woods is seeking individuals to fill 2 full-time/seasonal positions as Nature Camp Counselors. Individuals must be engaging and creative and enjoy working with children in an outdoor setting. Nature Camp Counselors lead a variety of nature-based exploration activities, games, hikes, and science experiments, with the goal of creating fun experiences for campers that motivate them to explore nature. Asbury Woods provides weeklong day camp programs for children ages 6-12. The general work schedule for this position is Monday – Friday, 8:00 AM – 4:30 PM.

Application Process:

This position includes direct supervision of children. The following clearances are required to be submitted as part of the application process:

- Pennsylvania Child Abuse History Clearance
- Pennsylvania State Police Criminal Record Check
- FBI Criminal History Background Check

Instructions for obtaining clearances as an employee can be found at:

<http://keepkidssafe.pa.gov/resources/clearances/index.htm>

To apply please email a cover letter and resume and contact information for 3 references, along with copies of the clearances listed above to Sarah Bennett at sbennett@asburywoods.org. Please include in your cover letter an explanations of your experience working with children and why you want to be a camp counselor. Only complete submissions that include proof of current clearances and received electronically will be considered.

Selected candidate(s) will be required to complete the following trainings as part of their employment:

- Mandated Child Abuse Reporter Training
- Child and Adult First Aid and CPR
- American Red Cross Anaphylaxis and Epinephrine Auto-Injector Training

Terms of Employment:

Seasonal position/full time (40 hrs/wk)

Pay rate: \$12/hr

Start date: May 28, 2024

End date: August 19, 2024



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These are preferred start and end dates. Some flexibility may be extended to accommodate the availability of selected candidates. Training will take place May 28 – June 7 and camps will begin June 10. Camp counselors will have the week of July 1-5 off.

Qualifications:

1. Individuals who are working towards or have obtained a Bachelor's degree in biology, environmental science, education, special education or related field.
2. Experience working with children ages 6-12 in a formal classroom setting or informal setting including day camps, youth programs, sports, etc.
3. Background or strong interest in science, nature, or outdoor recreation.
4. Must complete a first aid, CPR and anaphylaxis and epinephrine auto-injector trainings.
5. State and federal background checks are required for this position.

Reports to: Director of Education and Community Programs

Full Job Description: Nature Camp Counselor

Performance Responsibilities:

1. Implement an age-appropriate day camp program for children ages 6-12, including preparing materials, leading activities from the established camp curriculum, and developing camp curriculum.
2. Supervise up to 16 campers including maintaining a safe and positive learning environment, maintaining attendance records, and communicating with parents daily.
3. Maintain supplies needed for day camp programs.
4. Maintain cleanliness and of classroom spaces and equipment used by campers.
5. Ability to work well with teenage and adult volunteer camp assistants.
6. Work with other volunteers, staff and interns in presenting day camp programs.