



ANDREW J. CONNER  
NATURE CENTER  
BROWN'S FARM  
GREENWAY TRAIL

4105 Asbury Road • Erie, Pennsylvania 16506 • 814.835.5356 • asburywoods.org

## **2023 Volunteer Camp Assistant Application**

**\*\*Please Print Clearly\*\***

Name: \_\_\_\_\_

Phone Numbers: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

Gender: Male\_\_\_\_ Female\_\_\_\_ Other\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School you attend: \_\_\_\_\_ Grade you will enter Fall 2023: \_\_\_\_\_

Have you been a Camp Assistant at Asbury Woods before? Yes, (year) \_\_\_\_\_ No \_\_\_\_\_

Why are you interested in becoming a Camp Assistant?

What experience (volunteer or paid) do you have working with children? If applicable, list organization, description of responsibilities, and the age of children you have worked with.

Have you ever worked in a team or group setting before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, where was that experience and did you enjoy working in that setting? Why or why not?

What are three qualities/characteristics you think are most important for a Camp Assistant to have and why?

Are there specific age groups or camps you want to help with? Note: it is not guaranteed that you will be assigned to these ages/camps.

**What is a Camp Assistant?**

Camp Assistants are volunteers who help Camp Counselors during summer camps offered by Asbury Woods. This position is an opportunity for those who are selected to gain practical experience working with children, develop teambuilding skills, meet new people, learn about nature, and earn service hours.

**Who can be a Camp Assistant?** Any student that is entering 9<sup>th</sup> grade through college and is age 14 or older.

*Please note: We do not accept those completing court ordered service for our Camp Assistant positions.*

**What are the commitments and responsibilities of a Camp Assistant?**

- Submit a complete application to Michelle Keck, Asbury Woods administrative assistant by email [mkeck@asburywoods.org](mailto:mkeck@asburywoods.org) or drop it off at 4105 Asbury Rd.
- The assistant, not their parent, should register on our Volunteer Matrix <https://aw.volunteermatrix.com>. It is okay if the parent’s email address is used.
- Sign up for the volunteer shifts you want.
- Attend a camp assistant training before your first volunteer shift.
- Show up on time for every day of the camp that you are assigned.
- Assist the Asbury Woods staff with duties such as: helping the campers with their crafts, assisting with activities, preparing craft materials, cleaning up, modeling positive behaviors and excitement for nature, sweeping, and any additional jobs assigned by the camp staff.
  - Camp Assistants will not be responsible for teaching lessons, leading groups, or disciplining campers.
- Camp Assistants are expected to always demonstrate professional behavior in regard to cell phone use, dress, punctuality, following directions, and interactions with campers.
  - All Camp Assistants are expected to dress for daily outdoor activity, including appropriate walking/hiking footwear.
  - All Camp Assistants will be expected to sign a professional behavior agreement.
  - Camp Assistants who will be over the age of 18 while volunteering are required to obtain federal and state child abuse clearances.

**I have read the information above and feel I can fulfill the commitments and requirements of a Camp Assistant. I understand that if I am selected, once the schedule has been made I am expected to attend on the assigned dates and times and will have transportation available to and from Asbury Woods.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If under 18 years of age, a parent/guardian’s signature is needed for the applicant’s permission to be a camp assistant at Asbury Woods.**

Parent/Guardian Printed Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_