



## Environmental Education Internship Year-long Position Description

**Position:** Environmental Education Intern/ Resident Assistant (RA)  
**Status:** 40 hours/week, 12 month program  
**Start date:** August 28, 2017  
**End date:** August 21, 2018

### Benefits:

- stipend, up to \$600 per month
- On-site housing, including basic utilities and private room
- Extensive in-house training and professional development
- 9 paid holidays

**Deadline:** Open until filled

The Environmental Education Intern/RA will join a friendly, dynamic staff that is dedicated to carrying out Asbury Woods Nature Center's mission of inspiring lifelong connections with nature through education, play and exploration. Education Interns will work our nine-month long school year program and continue through our summer camp season. As the Resident Assistant, this position assists the permanent staff with maintaining a positive and collegial living environment in the Intern House.

### Duties:

- Teach environmental education programs to diverse audiences, including school field trips, middle school watershed education, preschool programs, outreach visits, nature-based day camp, adult and family programs.
- Participate in trainings on EE curricula, natural history, outdoor learning, behavior management, etc.
- Live in the Intern House, holding monthly resident meetings, and assist staff with maintenance of the residence.
- Contribute to projects, such as planning and implementing of special events, organizational newsletter, caring for native plant gardens, live animal exhibits, trails and grounds.
- Engage in professional development opportunities to deepen understanding of nature, environmental education, nature center administration, including

- Assist with day-to-day operations of a vibrant nature center that serves over 10,000 visitors annually
- Acts as a building host during occasional weekend and evening rentals/events.

**Qualifications:**

- Degree in environmental studies, education, early childhood education, sciences or related field
- Genuine interest in working with children in the outdoors
- Experience teaching environmental education or outdoor recreation is preferred
- Experience working with residence life, student engagement, or student life programs
- Effective written and oral communication skills
- Ability to relate with people of all ages and abilities in a positive manner
- Ability to work independently as well as part of a team
- Availability to work occasional evenings and weekends

**Application Procedure:**

More information is available on our website ([www.asburywoods.org](http://www.asburywoods.org)). Applicants please include a cover letter, resume and a minimum of two professional or educational references. Please direct applications or inquiries to:

Kelley Lang, Education and Visitor Services Manager

**Asbury Woods Nature Center**

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